

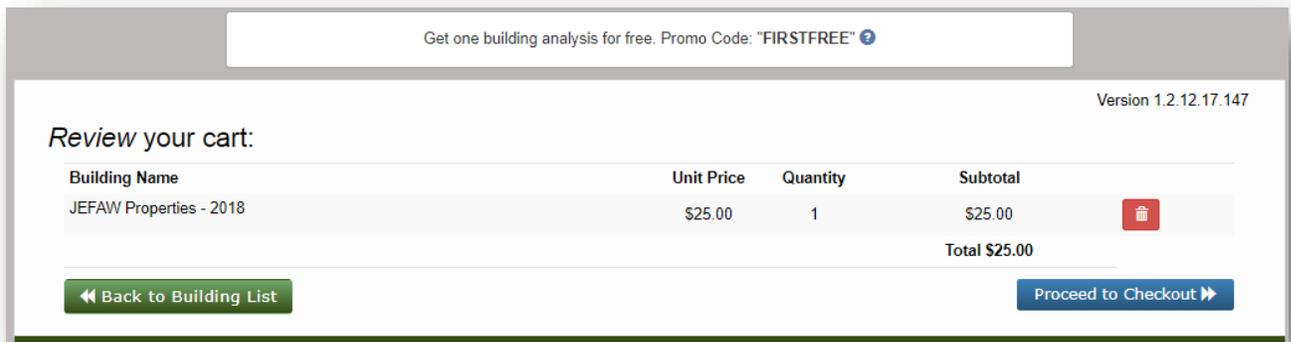
# View Cart

Clicking  places the building in the shopping cart. The user may enter details for another building before checking out. The user may complete the purchase by going to **View Cart**.

1. Click the View Cart button at the top right of the web page



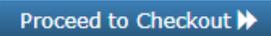
Review your cart displays



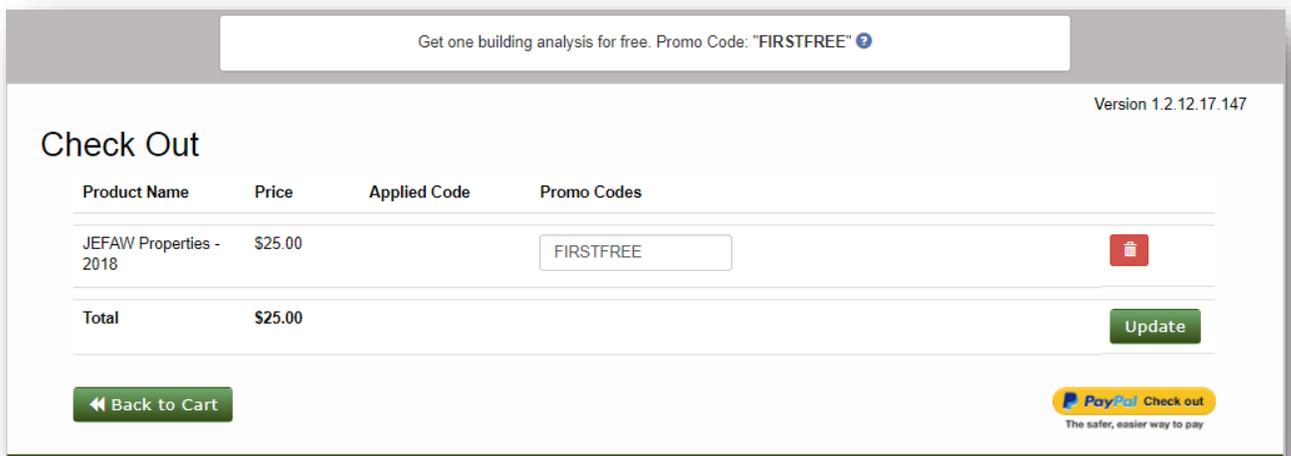
Building Name	Unit Price	Quantity	Subtotal
JEFAW Properties - 2018	\$25.00	1	\$25.00
			<b>Total \$25.00</b>

2. Review the building name to assure this is the Building report you are purchasing

To exit, click 

To continue with the purchase, click 

3. If you have a promotional code, enter it in the Promo Codes and click the  button.



Product Name	Price	Applied Code	Promo Codes
JEFAW Properties - 2018	\$25.00		FIRSTFREE
<b>Total</b>	<b>\$25.00</b>		

Note: The (one-use) "FIRSTFREE" Promo Code will automatically display and be used for your first building.

- The **Update** button changes the Total amount due. Enter the Billing Information requested.

Version 1.2.12.17.147

### Check Out

Product Name	Price	Applied Code	Promo Codes
JEFAW Properties - 2018	\$25.00		
	-\$25.00	FIRSTFREE	
<b>Total</b>	<b>\$0.00</b>		<b>Update</b>

#### Billing Information

First Name	<input type="text"/>	Last Name	<input type="text"/>
Address	<input type="text"/>	City	<input type="text"/>
State	- Select a State -	Zip	<input type="text"/>
Phone	<input type="text"/>		

← Back to Cart
Checkout

- With the Billing Information completed, click the **Checkout** button.

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### Check Out

Product Name	Price	Applied Code	Promo Codes
JEFAW Properties - 2018	\$25.00		
	-\$25.00	FIRSTFREE	
<b>Total</b>	<b>\$0.00</b>		<b>Update</b>

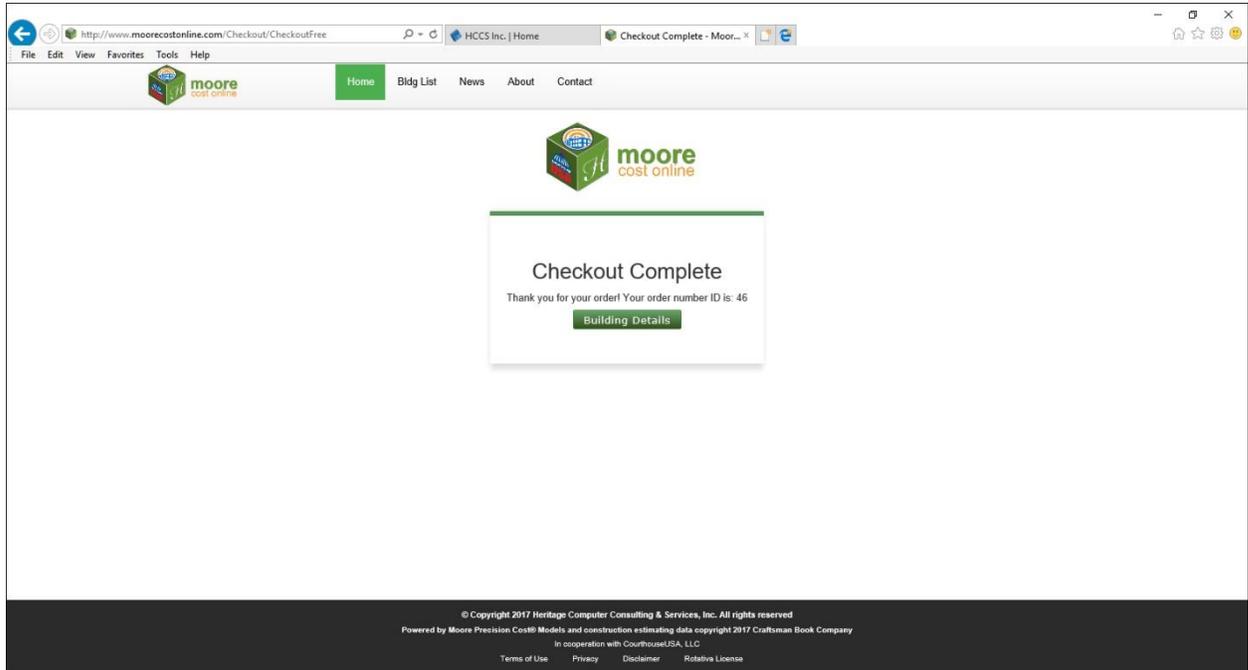
#### Billing Information

First Name	Frances	Last Name	Watkins
Address	10104 W 105th Street	City	Overland Park
State	KS - Kansas	Zip	66212
Phone	9135294227		

← Back to Cart
Checkout



6. The **Checkout Complete** message indicates completion of the purchase. Click the **Building Details** button.



7. Next Step: Enter Depreciation and download RCN and Cost Approach reports.